



V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/08

Date : 09.02.2023

Members Present : 11

Time : 04.00 pm

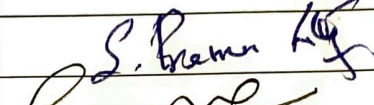
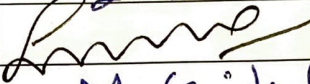

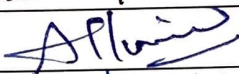
Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 09.02.2023 at 04.00pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	College Annual Sports Day	It was discussed to organise college Annual Sports Day.
2.	International Mother Language day	It was decided to observe International Mother Language day.
3.	IGNOU Course Orientation	It was decided to give IGNOU course orientation programme to the students.
4.	Workshop on Preparation of Practical Components	It was decided to organise a Workshop on Preparation of Practical Components for B.Ed. II year students.
5.	National Science Day	It was decided to celebrate National Science Day.
6.	Release of VOCCE Edutimes	It was discussed about the release of VOCCE Edutimes.
7.	A Special Lecture on account of Zero Discrimination Day	It was discussed about a special lecture on account of zero Discrimination Day
8.	International Women's day	It was decided to celebrate International Women's day.
9.	Skill Training Programme	It was decided to give skill Training Programme for student teachers.
10.	Campus Interview	It was decided to conduct Campus Interview.
11.	World Consumer Rights day	It was decided to give awareness programme on account of "World Consumer Rights Day".
12.	Tutorial Group Meeting	It was decided to conduct Tutorial Group Meeting.
13.	Workshop on "New Trends in Psychological Tests"	It was decided to organise a workshop on "New Trends in Psychological Tests"
14.	Tutorial Group Formation	It was decided to form Tutorial Group.
15.	Peer Tutoring	It was discussed on Peer Tutoring group 2023.
16.	A Special Talk on Women Health & Development	It was decided to organise a Special Talk on Women Health and Development.

Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	M. Sasikala
Dr.G.Rajadhurai	
Dr.S.Davasuba	S.Davasuba
Dr.N.Allimuthu	
Dr.G.Amutha Ranjini	G. Amutha Ranjini
Dr.A.Antony Arockia Anufia Mel	A. Anufia
Ms.R.Rufina Thana Sudha	R. R. Thana Sudha



COORDINATOR
Dr.S.GURU VASUKI
Assistant Professor of Physical Science,
IQAC Coordinator,
V.O.C.College of Education, Thoothukudi.



PRINCIPAL
Dr. T. KANAKARAJ
PRINCIPAL
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V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

Action Taken Report

As per the Meeting No: VOCCE/IQAC/2023/08 the following actions were taken:

S. No.	Subject	Action taken /Compliance
1.	College Annual Sports Day	College Annual Sports Day – 2023 was conducted on 11.02.2023.
2.	International Mother Language Day	International Mother Language Day was celebrated on 21.02.2023.
3.	IGNOU Course Orientation	IGNOU Course Orientation was conducted on 23.02.2023 from 02.30 pm to 04.30 pm for B.Ed. and M.Ed. students.
4.	Workshop on Preparation of Practical Components	A Workshop on “Preparation of Practical Components” for B.Ed. II year students was held on 27.02.2023 to prepare them for the Practical Degree Examination, March 2023 by the Tamilnadu Teachers Education University on 08.03.2023 and 09.03.2023.
5.	National Science Day	The National Science Day was celebrated on 28.02.2023.
6.	Release of VOCCE Edutimes	Our college released the Annual Newsletter “VOCCE EDUTIMES” for the year 2021 – 2022 on 28.02.2023.
7.	A Special Lecture on account of Zero Discrimination Day	A Special Lecture on account of ‘Zero Discrimination Day’ was organized on 01.03.2023 in collaboration with St.Ignatius College of Education (under MOU) Palayamkottai.
8.	International Women’s day	International Women’s day was celebrated by Youth Red Cross Unit and Women Cell of our college on 08.03.2023.
9.	Skill Training Programme	Fine Arts Training on Drawing, Terracotta, Origami and Preparing Arts from natural products were practiced among B.Ed. II year students from 13.03.2023 to 06.04.2023.
10.	Campus Interview	1. Third On Campus Interview was organized by the Placement Cell of our college on 10.03.2023 around 10.30 am for recruiting teachers to X’an Matriculation Higher Secondary School. 2. On Campus Interview was organized by the Placement Cell of our college on 13.03.2023 at 12.00 Noon for recruiting teachers to Jeenius IIT/JEE Coaching Classes of Thilak Education and Research Foundation, Thoothukudi. 3. On Campus interview was conducted by our college on 14.03.2023 for recruiting

		Associate Trainer to Beehive Communication Club, Virudhunagar.
11.	World Consumer Rights day	Consumer Club of our college organized a Special Lecture on "Consumer Rights and Awareness" on 15.03.2023 from 11.40 am to 01.00 pm.
12.	Tutorial Group Meeting	The Tutorial Group Meet for the B.Ed. II Year (2022-2023) students was conducted on 16.03.2023.
13.	Workshop on "New Trends in Psychological Tests"	Psychology Club of our college conducted a Workshop on "New Trends in Psychological Tests" on 17.03.2023 from 10.00 am to 01.30 pm.
14.	Tutorial Group Formation	The Tutorial Group Cell of our college organized the Tutorial Group Meet for the B.Ed., I Year student on 20.03.2023.
15.	Peer Tutoring	Our college organized Peer Tutoring Program on Enriching Communication Skills for B.Ed. students. The classes were handled by B.Ed. Peer Students. The classes were conducted for ten days from 20.03.2023 to 31.03.2023 between 03:30 pm and 04:30 pm.
16.	A Special Talk on Women Health & Development	A Special Talk on Women Health and Development was organized by Women Cell and Physical & Health Club of our College on 24.03.2023 from 11.40 am to 1.30 pm.

S. Guru Vasuki
COORDINATOR

Dr. S. GURU VASUKI
Assistant Professor of Physical Science,
IQAC Coordinator,
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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/09

Date : 28.03.2023

Members Present : 11

Time : 02.00 pm

Committee : **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 28.03.2023 at 02.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed all members of Internal Quality Assurance Cell (IQAC). The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

Sl. No.	Agenda	Resolution
1.	Special School Visit	It was discussed to visit special school.
2.	Career Guidance Programme	It was decided to conduct a career guidance programme for student teachers.
3.	Campus Interview	It was discussed to conduct a campus interview.
4.	YRC Programme	It was decided to organise a Special Lecture on YRC and its function.

Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	
Dr.G.Rajadhurai	
Dr.N.Allimuthu	
Dr.R.Sasipriya	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

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V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

Action Taken Report

As per the Meeting No: VOCCE/IQAC/2023/09 the following actions were taken:

S. No.	Subject	Action taken /Compliance
1.	Special School Visit	Our college organized an Educational Visit Programme for the B.Ed. II Year (2022-2023) students to the V.O.C.Educational Society Special School, Thoothukudi from 28.03.2023 to 06.04.2023, which is functioning in our college campus.
2.	Career Guidance Programme	Career Guidance Program was held on 29.03.2023.
3.	Campus Interview	It was discussed to conduct a campus interview on 30.03.2023.
4.	YRC Programme	It was decided to organise a Special Lecture on YRC and its function.

S. Guru Vasani
COORDINATOR

Dr.S.GURU VASANI
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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

Meeting No: VOCCE/IQAC/2023/10

Date : 06.04.2023

Members Present : 12

Time : 02.00 pm

Committee : **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 06.04.2023 at 02.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC). The following items were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Extension Activity	It was informed that the extension activity has to be organised this month.

Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	
Dr.G.Rajadhurai	
Dr.S.Davasuba	
Dr.N.Allimuthu	
Dr.R.Sasipriya	
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

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V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

Action Taken Report

As per the Meeting No: VOCCE/IQAC/2023/10 the following actions were taken:

S. No.	Subject	Action taken /Compliance
1.	Extension Activity	<p>1. Tamil Nadu Teachers Education University B.Ed./M.Ed. Degree Examination, April 2023 was conducted at V.O.C.College of Education (Centre Code : 1261) from 17.04.2023 to 26.04.2023. Totally 447 (440 B.Ed. and 7 M.Ed.) candidates from 6 nearby B.Ed. colleges of Thoothukudi District attended this examination.</p> <p>2. Digital Skill Training Programme was conducted for the students of V.O.Chidambaram College at our ICT Laboratory-II from 24.04.2023 to 28.04.2023.</p>

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V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/11

Date : 03.05.2023

Members Present : 12

Time : 02.00 pm

Committee: IQAC Committee

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 03.05.2023 at 02.00 pm. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Birth anniversary of Founder Secretary	It was decided to celebrate the Birth anniversary of Founder secretary.
2.	College day	It was decided to organise college day.

Members Present:

Name of the Faculty	Signature
Dr.S.Prema Latha	
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	
Dr.G.Rajadhurai	
Dr.S.Davasuba	
Dr.N.Allimuthu	
Dr.R.Sasipriya	-
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

COORDINATOR

Dr.S.GURU VASUKI

Assistant Professor of Physical Science,
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V.O.C. COLLEGE OF EDUCATION, THOOTHUKUDI- 8.

Internal Quality Assurance Cell (IQAC)

Action Taken Report

As per the Meeting No: VOCCE/IQAC/2023/11 the following actions were taken:

S. No.	Subject	Action taken /Compliance
1.	Birth anniversary of Founder Secretary	Founder Secretary's Birth anniversary was celebrated on 05.05.2023.
2.	College Day	College day was celebrated on 09.05.2023.

S. Guru Vasuki
COORDINATOR

Dr.S.GURU VASUKI
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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

Meeting No : VOCCE/IQAC/2023/12

Date: 15.05.2023

Members Present : 11

Time: 11.10 am

Committee: **IQAC Committee**

The meeting of the Internal Quality Assurance Cell for the academic year 2022-2023 was held on 15.05.2023 at 11.10 am. The meeting was chaired by **Dr.T.Kanakaraj**, Principal.

At the outset **Dr.S.Guru Vasuki**, IQAC coordinator welcomed the chairperson of the meeting and all members of Internal Quality Assurance Cell (IQAC).The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting came to an end with vote of thanks.

S. No.	Agenda	Resolution
1.	Mother's day Celebration	It was decided to celebrate mother's day
2.	Awareness on Intellectual Property Rights	It was decided to organise an awareness programme on Intellectual Property Rights.
3.	Extension activities	It was informed about the extension activity to be held at our institution.
4.	Special Lecture on Transgender	It was discussed about organising special lecture on Transgender.
5.	Research Colloquium	It was decided to organise a 'One day Colloquium on Educational Research'.
6.	World Environmental Day	It was decided to conduct a programme on the theme world environment day.
7.	Awareness on "Abolition of Child Labour"	It was decided to take pledge on for getting awareness on "Abolition of Child Labour".

Members Present:

Name of the Faculty	Signature
Dr.S.Rasul Mohaideen	
Dr.M.Sasikala	
Dr.G.Rajadhurai	
Dr.S.Davasuba	
Dr.N.Allimuthu	
Dr.R.Sasipriya	-
Dr.G.Amutha Ranjini	
Dr.A.Antony Arockia Anufia Mel	
Ms.R.Rufina Thana Sudha	

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Internal Quality Assurance Cell (IQAC)

Action Taken Report

As per the Meeting No: VOCCE/IQAC/2023/12 the following actions were taken:

S. No.	Subject	Action taken /Compliance
1.	Mother's day Celebration	Mother's day was celebrated on 13.05.2023.
2.	Role of prospective teachers in learning intellectual property rights	A talk on Intellectual property rights was given on 22.05.2023.
3.	Extension activities	Tamil Nadu Public Service Commission Group – II Examination was conducted on 21.05.2023. In association with SC & ST welfare Department a programme on "Vergalai Viluthugalakka" was organized on 26.05.2023.
4.	Special Lecture on Transgender	Special Lecture on Transgender was conducted on 27.05.2023.
5.	Research Colloquium 'One day Colloquium on Educational Research'	"One day Research Colloquium on Educational Research" was organized by our college on 01.06.2023, 67 scholars and 11 faculty members participated in this programme.
6.	World Environment Day	Our college published a Magazine entitled 'Solution to Plastic Pollution' on the World Environment Day 05.06.2023.
7.	Awareness on Abolition of Child Labour	Abolition of Child Labour – Pledge taken was taken on 12.06.2023.

S. Guru Vasuki
COORDINATOR

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